

**Data Protection Policy  
Hanze Chiropractie -  
Applied Kinesiology Seminars**

On 25th May 2018 the Data Protection Act ('AVG' in the Netherlands) came into power. Therefore we would like to inform all people attending an Applied Kinesiology Seminars course (run by Hanze Chiropractie) how we use and store their personal information. Protecting your data is a priority for us.

**Our contact details**

Hanze Chiropractie  
Kastanjelaan 8  
6883 HX Velp

Tel: 026 3613702  
Email: [info@hanzechiropractie.nl](mailto:info@hanzechiropractie.nl)  
Kvk: 57827486

**Personal data that we collect / use**

Hanze Chiropractie uses your personal data because you make use of our services and because you have provided us with your own data. See below for a summary of the type of data we use for delivering our courses:

Voor en achternaam	Email Adres
Geslacht	Gezinsrelaties
Geboortedatum	Telefoonnummer
Adresgegevens	

**Purpose and basis data usage**

Hanze Chiropractie collects and uses your personal data for providing training course services to you. Hanze Chiropractie uses only essential information necessary to provide these training services.

We use personal data supplied by you so that we can:

- Contact you regarding courses supplied
- Send invoices for services supplied
- Supply good quality training information
- Meet the training organisation requirements of the CRKBO

**Sharing of personal data with third parties**

Hanze Chiropractie will never share your personal information with third parties unless you give permission to do so in the context of representing your interests. We have a processing agreement with companies that have access to your data for example, our accountant, to ensure the same level of security and confidentiality of your data. Hanze Chiropractie remains responsible for these processing operations.

**How long we hold your data**

Hanze Chiropractie does not store your personal data longer than is strictly necessary to achieve the purposes for which your data is collected. We will store your data for 7 years after you have attended your last course with us.

**View, modify, delete data or file a complaint**

You have the right to submit a complaint to the Dutch Data Protection Authority (Autoriteit Persoonsgegevens [AP]). More information about this can be found on the website: [www.autoriteitpersoonsgegevens.nl](http://www.autoriteitpersoonsgegevens.nl). You also have the right to inspect, change, delete and receive your registered data. To exercise your rights, please email your request to [info@hanzechiropractie.nl](mailto:info@hanzechiropractie.nl). Your request will be responded to within one month. In the case of special circumstances, this can be extended to 3 months.

Hanze Chiropractie believes it is important to properly secure your data and has taken organisational and technical measures for this. If you have the impression that your data is not properly secured or there are indications of abuse, please contact [info@hanzechiropractie.nl](mailto:info@hanzechiropractie.nl).